

**ORGANIZATIONAL MEETING OF COUNCIL  
SUMMER VILLAGE OF ITASKA BEACH  
August 25, 2021  
RMA Office**

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**PRESENT:**

Present at the meeting were:

COUNCILLORS

David Alton  
Anne Agnew  
Csilla Fee

CHIEF ADMINISTRATIVE OFFICER

June Boyda

**CALL TO ORDER:**

The meeting was called to order by C.A.O. Boyda at 1:12 p.m.

**Oath of Office**

Each member of Council completed their Oath of Office.

**Appoint a Mayor**

Res. 2021-061 Appointment Moved by Councillor Agnew that Councillor Alton be appointed as Mayor.

*CARRIED*

**Appoint a Deputy Mayor**

Res. 2021-062 Appointment Moved by Councillor Fee that Councillor Agnew be appointed as Deputy Mayor.

*CARRIED*

**Appoint a Representative for Committees**

Res. 2021-063 Appointment Moved by Councillor Fee that:

Mayor Alton be appointed as the representative on the North East Pigeon Lake (NEPL) board, and further that

Councillor Agnew be appointed as the representative on the Alliance of Pigeon Lake Municipalities (APLM) board, and further that

Councillor Fee be appointed as the representative on the Capital Regional Assessment Services commission, and further that

Mayor Alton be appointed as the representatives on the Inter-municipal Collaboration Committees, and further that

Councillor Agnew be appointed as the representative on the Pigeon Lake Regional Chamber of Commerce, and further that

Councillor Fee be appointed as the Itaska Beach Environmental representative, and further that

Mayor Alton be appointed as the Inter-governmental Affairs representative, and further that

Councillor Fee be appointed as the representative on the Pigeon Lake Regional Emergency Advisory Committee, and Mayor Alton be appointed as the alternative representative to attend and vote when the appointed member is unable to do so, and further that

Mayor Alton be appointed as the liaison with the Itaska Beach Audubon Society.

*CARRIED*

**Appointment of Solicitor**

Res. 2021-064 Appointment Moved by Mayor Alton that the services of Brownlee LLP, Barristers and Solicitors, will be utilized for services of legal matters.

*CARRIED*

**Set a time and place for Regular Council Meetings**

Res. 2021-065 Organizational Moved by Councillor Fee that the Regular Meetings of Council be at 10:00 am at the RMA Office on the following days:  
September 22, 2021  
November 24, 2021  
January 19, 2022  
April 13, 2022  
June 15, 2022 Regular and Organizational Meeting to be held at 62 Itaska Beach at 6:30 p.m.

Annual Information Meeting and Picnic July 16, 2022 starting at 2:00 p.m. in the Itaska Beach park.

*CARRIED*

**Set Council Honorariums and Mileage**

Res. 2021-066 Organizational Moved by Mayor Alton that Council Honorariums stay at the same rate of \$85 for each meeting attended, and mileage be at \$0.59 / km.

*CARRIED*

**Banking Signing Authority**

Res. 2021-067      Moved by Councillor Agnew that two signatures are required for all cheques or  
Organizational      invoice payment approval: one Councillor: David Alton, Anne Agnew or Csilla  
Fee and the Chief Administrative Officer, June Boyda, and June Boyda has  
master control of the bank and can assign access authority.

*CARRIED***Council – Setup Information**

Res. 2021-068      Moved by Councillor Fee that: Councillor names be posted on the website, and  
Organizational      further that three (3) iPads and keyboards be purchased for Council to be paid  
for through the election budget.

*CARRIED***Council Orientation Training**

Res. 2021-069      Moved by Councillor Fee that the usb sticks with orientation information  
Training              including relevant documents from the Summer Village of Itaska Beach was  
given to each Council member, and further that the Munis 2101 for Summer  
Villages was offered to each Council member. The following Councillors to  
take the course starting on September 22, 2021 include: Councillor Fee and  
Councillor Agnew, and Mayor Alton declined the orientation training.

*CARRIED***Alberta Urban Municipalities Association – 2021 Convention**

Res. 2021-070      Moved by Mayor Alton that Councillors will not attend this year, and C.A.O.  
Training              Boyda attend the Alberta Urban Municipalities Association 2021 Convention.

*CARRIED***Association of Summer Villages of Alberta – 2021 Conference**

Res. 2021-071      Moved by Mayor Alton that the following members of Council attend the  
Training              Association of Summer Villages of Alberta 2021 Conference: Mayor Alton,  
Councillor Fee and C.A.O. Boyda.

*CARRIED***ADJOURNMENT:**

Res. 2021-072      Moved by Mayor Alton that the Organizational meeting of August 25, 2021, is  
Adjournment      hereby adjourned at 2:19 p.m.

*CARRIED*

THESE MINUTES ADOPTED BY COUNCIL THIS 22<sup>nd</sup> DAY OF SEPTEMBER, 2021.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER