

**REGULAR MEETING OF COUNCIL  
SUMMER VILLAGE OF ITASKA BEACH**

**November 6, 2024**

**# RMA Office, 2510 Sparrow Drive, Nisku, AB – Board Room**

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**PRESENT:**

Present at the meeting were:

MAYOR

Csilla Fee

COUNCILLORS

David Alton

Anne Agnew (*via zoom*)

CHIEF ADMINISTRATIVE OFFICER

June Boyda

**CALL TO ORDER:**

The meeting was called to order by Mayor Fee at 10:07 a.m.

**ADOPTION OF AGENDA:**

Res. 2024-088    Moved by Councillor Agnew that the Regular Council Meeting agenda is  
Agenda            hereby adopted as presented.

*CARRIED*

**ADOPTION OF MINUTES FROM PREVIOUS MEETINGS:**

Amendments were made to the minutes to update titles.

Res. 2024-089    Moved by Councillor Agnew that the Regular Council Meeting Minutes of  
Minutes            September 17, 2024 are hereby approved as amended.

*CARRIED*

**DELEGATIONS:** none

**BYLAWS and POLICIES:** none

**BUSINESS:**

***Radar Sign – 2024 Data***

Res.2024-090    Moved by Mayor Fee that the correspondence be accepted as information.  
Public Works

*CARRIED*

**2025 Election**

Res.2024-091 Election Moved by Councillor Alton that for the 2025 Municipal Election, Shawna Dennis is hereby appointed as Returning Officer, and further that Nomination Day be Saturday, June 14, 2025 from 10:00 a.m. – 2:00 p.m. at the Sundance Beach Community Centre in the administration office, and further that Election Day would be held July 12, 2025 from 10:00 a.m. – 8:00 p.m. in the John Turgeon Community Hall in the Summer Village of Sundance Beach.  
*CARRIED*

**County of Wetaskiwin – Fire Service – Level of Service Policy**

Res.2024-092 Agreement Moved by Councillor Alton that the correspondence be accepted as information.  
*CARRIED*

**Outdoor Automated External Defibrillator**

Res.2024-093 Public Works Moved by Mayor Fee to table this topic and get information on fire department medical first response time and whether the fire department has a defibrillator.  
*CARRIED*

**Auditor**

Res.2024-094 Agreement Moved by Councillor Alton to appoint Seniuk & Company Chartered Professional Accountants as the auditor for the Summer Village of Itaska Beach, and approve their audit fee quote for the years ending 2024 – 2026.  
*CARRIED*

**COUNCIL REPORTS:**

Mayor Fee and Councillor Agnew reported on the Association of Summer Villages of Alberta Conference and provided an update. Mayor Fee attended the Capital Regional Assessment Services Commission Annual General Meeting and provided an update.

Deputy Mayor Alton discussed the drainage project.

Councillor Agnew attended the Alliance of Pigeon Lake Municipalities meeting and provided an update.

**CAO REPORT:**

**Chief Administrative Officer Report**

Res. 2024-095 Report Moved by Councillor Alton that the Chief Administrative Officer report is hereby accepted.  
*CARRIED*

**Development Officer – July - September, 2024 Memo**

Res.2024-096 Development Moved by Mayor Fee that Council accepts the Development Officer report as information.  
*CARRIED*

**FINANCIAL REPORTS:**

**Financial Statements – September 30, 2024**

Res. 2024-097 Moved by Mayor Fee that the Balance Sheet ending September 30, 2024, and  
Finance the Income / Expense Statements for January 1 – September 30, 2024 are  
hereby approved.

*CARRIED*

**Taxes Outstanding – November, 2024**

Res.2024-098 Moved by Councillor Agnew that the correspondence be received as  
Finance information.

*CARRIED*

**2025 Interim Operating and Capital Budget**

Res. 2024-099 Moved by Councillor Agnew that the 2025 Interim Operating Budget and 3-  
Budget Year Financial Plan & the 2025 Capital Budget and 5-Year Capital Plan is  
hereby approved as amended by Councillors claiming a maximum of five  
meetings per year on honorariums, removing the need for a payroll program.

*CARRIED*

**CORRESPONDENCE:** none

Res. 2024-100 Moved by Councillor Mayor Fee that CAO June Boyda, and Administrative  
Budget Assistant Shawna Dennis receive Christmas bonuses in the same amount as  
2023.

*CARRIED*

**CLOSED SESSION:** none

**DATE OF NEXT MEETING:**

Regular Council Meeting – Tuesday, January 14, 2025 at 10:00 a.m. at the RMA Office  
in Nisku


**ADJOURNMENT:**

Mayor Fee adjourned the meeting at 11:25 a.m.

THESE MINUTES ADOPTED BY COUNCIL THIS 14<sup>th</sup> OF JANUARY, 2025

  
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MAYOR

  
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CHIEF ADMINISTRATIVE OFFICER

